

INTERNSHIP ANNOUNCEMENT

Position: Biodiversity and Wildlife Intern

Posting Date: June 13, 2019

Desired Start Date: Immediately or by July 10, 2019

Applications accepted until internship is filled

RESOLVE, a non-profit organization in Washington, DC, is seeking an intern for its [Biodiversity and Wildlife Solutions](#) team, for the period starting July 1, 2019 through August 31, 2019, with the possibility of extension. The Biodiversity and Wildlife Solutions program comprises several global conservation projects, including developing technology to stop poachers before they kill, working with communities to promote human-wildlife coexistence, and leading scientific analyses. The intern will help edit 1-page descriptions of the world's [846 terrestrial ecoregions](#) and finalize the descriptions for online publication.

We are looking for a recent graduate or rising senior, who has excellent writing and editing skills, knowledge of biodiversity conservation, and an interest in increasing public engagement on conservation issues. We are particularly interested in candidates who have a passion for protecting wildlife and wild places. We strongly prefer that the intern be on-site at the RESOLVE office in Washington, DC, but may consider applicants who wish to work remotely.

Organization Overview

RESOLVE forges sustainable solutions to critical social, health, and environmental challenges by creating innovative partnerships where they are least likely and most needed. We are a team of collaborative leaders, mediators, policy experts, strategists, scientists, and facilitators. RESOLVE's Biodiversity and Wildlife Solutions (BWS) Program tackles the most pressing conservation problems of our time – the approaching extinction of endangered wildlife and threats to habitats, including tropical forests where most of the world's species reside – through technological innovation, ambitious global agreements, and targeted land protection.

We are based in Washington, D.C. and work on local, regional, national, and international projects. Our projects focus on healthy communities, conservation, and sustainable resources.

Responsibilities

The intern will focus primarily on helping to finalize ecoregion descriptions for the world's 846 terrestrial ecoregions. Written by leading biodiversity and ecology experts, these 1-page descriptions will accompany an online map and photos and provide readers with a brief synopsis of the unique and fascinating ecology and species of each region, as well as highlighting key threats and conservation opportunities.

The intern will work with RESOLVE-BWS staff to:

- Review and edit the 846 terrestrial ecoregion descriptions submitted by leading ecology and biogeography experts.
- Standardize formatting and finalize descriptions for online publication.
- Manage an Excel database of ecoregion descriptions and ecoregion data.
- Manage a Dropbox file directory of all ecoregion descriptions.

The intern may also support RESOLVE staff in the following activities:

- Support ongoing collaborative projects
- Scientific research
- Proposal writing
- Organizing meetings and providing administrative support
- Communications support, including drafting press releases and creating content for RESOLVE's social media.

Qualifications

Applicants should have or be working towards a Bachelor's degree in ecology, conservation biology, environmental science, environmental journalism, communications, or other related discipline.

The ideal intern would have interest and some experience in one or more of the following issues:

- Biodiversity Conservation
- Ecology
- Science Communication
- Climate Change

A successful applicant will also possess the following skills and abilities:

- Strong written and oral communication skills, particularly strong editing skills and conveying complex information to a non-technical audience.
- Detail oriented; high degree of accuracy in all aspects of work
- Organizes work projects and completes tasks within assigned time frames
- Ability to research and critically review information.
- Good organizational skills and an ability to prioritize time-sensitive assignments.
- Capacity to work independently, with limited supervision, and as part of a team.
- Proficiency in Microsoft Office, particularly Word and Excel
- Knowledge of global conservation issues preferred, but not required.
- Foreign language capability a plus.

If needed, RESOLVE will work with the intern's university to fill out any required forms and will evaluate the intern at the end of the semester. RESOLVE will also work with each student's school to ensure that a student has fulfilled the required hours for the internship.

RESOLVE provides a modest stipend for interns; the amount depends on the intern's degree level, experience, and the number of hours the intern devotes to the internship.

Application Instructions

To apply, please email your resume, a cover letter, and a recent writing sample (1-3 pages) to jobs@resolv.org. Please write "Biodiversity and Wildlife Internship" in the subject line of the email.

Please do not call staff or inquire about opportunities by phone.

At RESOLVE, we are committed to creating a diverse, inclusive, and mutually respectful environment where equal employment opportunities are available to all applicants and teammates without regard to

race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor. All employment decisions are based on qualifications, merit, and business need.